Automatic Withdrawal/Deposit **Switch Form**

TOMPKINS Trust Company

Complete and sign one copy of this form for each automatic withdrawal or automatic depositor (other than payroll) and mail to the institution that withdraws or deposits to your old account.

This form will notify merchants to redirect automatic payments (i.e., utility companies, insurance company bills or automatic deposit transactions) to Tompkins Trust Company. To ensure accuracy, please attach a voided check from your new Tompkins Trust Company account to each Automatic Withdrawal/Deposit Switch Form that you use (see below).

Staple VOIDED check from your Tompkins Trust Company account below:

To:

_____
Merchant / Company Name

_____
Merchant / Company Address

_____
City State Zip

From:

_____
Name

_____
Address

_____
City State Zip

_____
Account Number

Please redirect my:

O Automatic Withdrawal O Automatic Deposit

To my new Tompkins Trust Company checking account effective:

O Immediately O or Beginning ___/___/___

_ _ _ _ _ _ _ _ _ _ **021302648**

Account Number Routing Number

_____
Signature

_____
Daytime Phone Number

**You should use a separate form for each Automatic Deposit or Withdrawal. Please make additional copies as needed.*

You may want to keep your previous account for 2 months in order to ensure all automatic transfers are complete.

Member FDIC